



## Keeping volunteers safe at school

**Thank you for volunteering to help at school. We are very happy to welcome you back to Midhurst Primary School.**

*In addition to the Health and Safety information you will have been given, here are a few guidelines to help keep everyone as safe as possible:*

- Please wash your hands or use sanitiser on entry to school. There is also hand sanitiser available in every classroom.
- If you are used to helping with groups in school, you will notice that most classes now sit in rows. If you are supporting a group of children it is advised that you stand behind them rather than face-to-face.
- Classteachers have set procedures for sanitising tables and hand-washing, so do talk to them if you are unsure of anything.

### **Hearing children read:**

- Most volunteers in school are in to support with reading.
- Please be aware that, if the weather is dry, the classteacher might ask you to hear readers outside. Remember to bring your coat!
- Windows or doors in classrooms will be open, so classrooms will be chillier! Wearing layers might help!
- Regardless of whether you are inside or outside, please try to sit side by side with the child, not face to face. Whenever possible to try to remain a metre apart.
- If the child finishes the book when they are reading to you, please check with the classteacher what the procedure is for changing it rather than returning the book to the usual place straight away.
- You might want to use your own pen for writing in the red log book. If not, the classteacher can provide you with one to use. (We will sanitise it first!).
- Between children, please could you sanitise your hands – ask the classteacher for some sanitiser.