

Appendix 1 - Risk: Spread of virus within (and across) pupil groups

Who is affected?	Preventative actions	Key Response	Additional Details	Responsibility
All	Maintaining bubbles while providing hot dinners	<p>BC - class bubbles maintained using allocated tables</p>	<p>Breakfast club (BC)</p> <ul style="list-style-type: none"> • Drop off 7.55am at school entrance • Children escorted to hall by office staff • Tables allocated per year group, children to sit at table and keep belongings with them. • Staff to ask for breakfast requests - food and drink to be taken to the children. Staff to be extra vigilant with washing hands before and after food prep and serving to children. • Movement will be limited with no children allowed in the kitchen area. • Activities on offer will be table based with resources supplied for each bubble. • At 8.45am children will be taken to their classroom where they will wash their hands immediately and then supervised by the class teacher until the rest of the children arrive. • BC staff are responsible for cleaning the hall tables. 	<ul style="list-style-type: none"> • BC/ASC staff & Teachers
		<p>ASC - specific areas for KS1 & KS2, outdoor play when possible. Social distancing encouraged.</p>	<p>After school club (ASC)</p> <ul style="list-style-type: none"> • Children to stay in their classroom until 3.25pm when teachers will take them to the hall for registration. • ASC staff will escort the children over to the quad building. • Two separate areas will be set up - one for KS1 and one for KS2 • Children will be encouraged to remain a safe distance from children outside their class bubble and staff. • A snack and a drink will be brought to the children with staff being extra vigilant with washing hands before and after food prep and serving to children. • Inside activities will be table based inside within key stage bubbles. Resources will be allocated each week and will not be shared across bubbles. • Staff will encourage non-contact outdoor activities whenever weather allows - keeping in key stage bubbles as much as possible. • Tables and equipment will be cleaned regularly. • On pick up parents and/or carers should ring the quad door bell and wait. A member of staff will check who needs collecting and bring children out to them. 	