



MIDHURST C.E. PRIMARY SCHOOL

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Headteacher: Mrs S Clarke

May 2020

Dear Parents/Carers,

Once again, I am writing in the hope that you and your families are safe and well at this difficult time. Sadly, Midhurst Primary continues to be closed for the majority of families but with some guidance now received for opening our doors slowly and carefully to a few year groups. Safety for children and staff will be paramount as these plans begin to form, but it does offer a little glimmer of hope for September and how school can function within this 'new normal'.

The main purpose of this communication is to share the pack of information enclosed and hopefully shed some light on what needs to be done with all the bits of paper within it. Usually this is shared as part of a new intake evening held at school but unfortunately this year this cannot take place, so I will do my best via the written word.

All the forms that need to be returned to the school office are in the plastic wallet and are as follows:

- School contact form: Please fill out in FULL, this form is double sided so please turn it over. An email address is required to ensure you receive all essential school communication.
- Ethnic monitoring survey: information requested by the local authority – notes for parents on the back.
- Home School agreement: This is revisited again in Year 3 when your children will have greater understanding – this copy just requires your signature, not your child's.
- Acceptable use of digital/video images – parental permission form: Signature page is on the very back of this document.
- Privacy notice: read the information then pull off the front page, complete, sign and return
- Pupil health form A: this may be duplicated information also given on the contact form but these forms are held in two places so please complete in full. The more information we have the better equipped we will be to look after your child.
- Pupil health form B: this form gives the school permission to administer Calpol or Piriton.
- Free School Meals form: schools receive extra funding for children who are eligible for free school meals. (FSM) Please read this form carefully and complete if you feel you may be entitled – even if your child does not wish to have a hot dinner. This extra funding is crucial for the school – thankyou.
- Hot meal ordering form: to inform the school of your child's lunchtime meal choice – this can be changed once school has started, but we have to order food for September at the end of the summer term.
- School uniform order form: this uniform will have the school logo on (with the exception of the PE shorts). If you prefer to buy uniform elsewhere that is equally fine and sometimes cheaper. If you choose to order from the school, please bear with us as our suppliers have been unable to confirm delivery at this time.
- Information about breakfast and after school club provision.

The loose paperwork is for information only (no need for immediate return) and includes:

- The first few days!
- All About Me! Booklet – please fill this in with your child over the summer break and return to Miss Channon on the first day.
- Information about Forest School
- School calendar dates – due to the current situation this is quite empty! The calendar on the school website will be kept up to date as we hopefully return to some level of normality.
- Important information sheet – please read
- Useful information about the school day

- Operation Encompass information
- Midhurst Primary School PTA

Once we have received your contact forms our aim will be to send all future communication via email. Meanwhile we are busy working on creating a page on our school website under the parent tab, entitled Reception class 2020, to share further information for you and your child to ease the transition process at this difficult time.

Please don't hesitate to contact us if you have any questions or concerns, our school office is manned everyday from 9am to 3.25pm and we will always do our best to help.

We are looking forward to welcoming you and your children to the school as soon as it is safe to do so. Until that time, I hope you and your families keep well.

Yours sincerely

Mrs S Clarke
Headteacher.